

Right of Way Consultants Council

Board Meeting

New York New York, Las Vegas, Nevada

March 14, 2014

The meeting was called to order by Faith Roland, Board Chair at 12:36 PM. Board members present were Faith Roland, Kerry Malone, Charlie Davis, Lisa Harrison, Jerry Colburn, and Cash Diel. Wade Brown, Mark Bilyeu, and Trent Oglesby attended by phone. Jim Walker was also in attendance, and guests included Linda Clark, Rita Hiller, and Jeff Davis.

Jim did roll call, and there were self-introductions.

Minutes

Kerry moved that the minutes of October 18 and 19, 2013 meetings be approved. Seconded by Faith. Approved.

Treasurers Reports

The treasurer's report through February 28, 2014 was discussed. Kerry moved that it be approved. Seconded by Faith. Approved.

Budget

Jim will prepare a 2014-2015 budget for consideration at the June meeting.

Bylaws Revision

Jim reported that the Bylaws provide for the position of Secretary, but that position is currently vacant. Jim offered the following revision to the Bylaws:

Article V, Section I-

The posts of Secretary and Treasurer may be combined into a Secretary-Treasurer position.

The board agreed with this change. Jim will prepare a proposed amendment to the Bylaws, as specified under Article XIII, and will mail to the membership for their consideration, allowing 30 days notice prior to the June 23, 2014 member meeting.

Directors & Officers Insurance

Charlie reported premium levels were approximately \$1,000. Item deferred until exempt ruling letter is in hand.

Action Items review

The list of action items was reviewed and updated.

Article of Incorporation

Lisa delivered the original documents from the formation of the ROWCC, including correspondence regarding incorporation and charter members. Jim will review and retain these records.

Board Policy

There is a need for per diem language that mirrors the IRS language. Faith will locate the applicable IRS language and forward to Jim for posting on the members only web page. Lisa, Mark, Kerry, and Cash will research the "Right Contract Clause" and identify the traps in preparation for next meeting.

IRWA Newsletter

Wade will write a short article on the history of the ROWCC for the next issue of the IRWA newsletter.

AASHTO Meeting

A representative of the ROWCC will speak at next AASHTO meeting. Charlie will invite Jim Henry to speak. Wade, Lisa, and Mendy are available to speak, if needed.

Future Meetings

The goal is to have two in-person meetings per year, in addition to the one during the IRWA meeting. The board voted to hold the fall 2014 meeting in Asheville, NC. Jim will research costs. The first meeting of 2015 will be held in February or March in Las Vegas.

Contracting Issues in Texas

Lisa and Charlie reviewed the current contracting issues in Texas concerning language, payments, approvals, and appraisals. This discussion will be continued during the member meeting tomorrow.

Licensing Issues

There was a general discussion on the options available to the Council, including offering a designation based on work history, education, IRWA designations, and bar admission.

All agreed we must be proactive, not reactive, in our discussions with state legislatures. We must suggest language that is beneficial to our industry, rather than simply reacting to state rules. Idaho was used as an example and will be discussed in detail tomorrow.

The meeting adjourned at 4:25 PM.

Minutes respectfully submitted,

Jim Walker
ROWCC Staff