

**Right of Way Consultants Council  
Membership Meeting  
Hilton Bayfront, San Diego, CA  
June 14, 2015**

The meeting was called to order by Faith Roland, Board Chair at 9:05 AM.

Board Members present:

Doug Benson, Universal Field Services  
Wade Brown, American Acquisition Group  
Charlie Davis, Sendero Acquisitions (by phone)  
Cash Diel, Willbros  
Kerry Malone, Contract Land Staff,  
Trent Oglesby, Percheron Field Services  
Faith Roland, Roland Resources  
Jim Walker, ROWCC staff

Members and guests present:

Ryan Bell  
Mike Brantley  
Linda Clark  
Norm Henenberg  
Kelly Joslin  
Rick Joslin  
Mazie Leftwich  
Justin Lyon  
David Martin  
Beth Minear  
Kristin Mayfield  
Christopher Morgan  
Paul Parker  
Kip Price

Introductions

Everyone present introduced themselves.

Chair Report

Faith recapped yesterday's Board meeting by item noting accomplishments.

Minutes

Doug moved that the minutes of April 4, 2015, be approved; seconded by Cash. Approved

A group photo was taken and the meeting resumed.

### New Members

Faith welcomed John Campbell, Texas DOT as our first affiliate State Member. There was a discussion on other states that may be ready to join.

GOAL: The Federal Highway Administration as an Afflliate.

### Election of Officers

Faith announced the present slate of officers: Faith, Chair; Kerry, Vice Chair; and Charlie, Secretary/Treasurer be ratified by the members. So moved by Doug, second by Cash. Approved.

### Sponsorship and meeting costs

Faith reviewed our discussions at the Board meeting regarding the need for additional revenue to remain a viable association.

Meeting costs. Faith announced that all member meetings outside of the meeting in conjunction with the IRWA Conference will be charged for at a \$100 per attendee. This will help offset meeting costs. Sponsorship. We view Sponsorships as Strategic Resources. We have established sponsorship and partnership levels that allow for in-kind contributions in conjunction with cash participation. There was discussion by the group about the value of sponsorship in reaching our members in a single meeting. If a supplier is providing services to one of our members they have the opportunity to reach us all through sponsorship.

### The ROWCC Seal

We announced that work on a ROWCC Seal is in progress with the assistance of CLS and OPC. As a member, you are getting the "ROWCC Seal of Approval". This will give clients and potential clients the assurance that our companies are operating legally.

### Discussion

There was discussion by the group on retainage, standardization of titles, position descriptions and background checks. Trent and Linda will move forward with position descriptions with the goal to post them by the February meeting.

### Future Meetings

Everyone was asked to review their calendars regarding a date for a February meeting. Jim will do a Doodle poll to get a date.

The meeting was adjourned at 10:10AM.

Minutes respectfully submitted,

Jim Walker  
ROWCC Staff