



Right of Way Consultants Council

Board Meeting Minutes

June 20, 2006

Time: 9:30 am

Meeting Place: Adam's Mark Hotel – Denver, CO

Board Members Present: Lisa Harrison, Denise Lucas, Ray Armstrong, Ben Ward, Jim Overcamp, Mark Bilyeu, Wade Brown

I Introductions and overview – Lisa Harrison

- Previous Board meeting minutes – reviewed – motion to approve by Ben Ward, second by Wade. Unanimously approved.

II Presentation from Faith Roland (IEC)

- Faith encouraged the ROWCC to be involved with the upcoming symposium (PRES) in Dallas, February 2007. She explained the format and the partners that are involved.

III Treasurer's Report - Mark Bilyeu

- Discussion regarding unpaid members. Motion (Ben Ward) was made to approve the treasurer's report as presented. Second by Wade Brown. Motion approved unanimously.
- Dues notices will be going out in the next week or so.

IV Open Board Position

- There was discussion regarding the open board position. With new people attending the meeting, we discussed what ideas and accomplishments the council has made as well as where we are headed. Melissa Wurtz with Twin Peaks Field Services, Inc., expressed interest in being a board member. Ben motioned to elect Melissa to the board. Jim seconded. Approved unanimously.

V Voting for Board Positions

- There were nominations for the various board positions
- Wade Brown for Chair
- Mark Bilyeu for vice chair
- Denise Lucas for treasurer
- Ben Ward for secretary

- Jim Overcamp for membership committee
- Melissa Wurtz for membership committee

Ben motioned to approve board nominations. All were approved unanimously.

Ben explained his process for membership and user applications. Website needs to be adjusted once Ben has investigated the membership application, there needs to be a vote initiated on the website.

VI New business (partial)

Lisa Harrison had to leave, but asked that we discuss the appropriate way to recruit employees. Lisa would like the membership to discuss and decide what is ethical in recruitment techniques. There was discussion that when a prospective employee approaches a potential new employer, that is ethical. An employer company should not attempt to recruit employees from another company. The discussion was that that practice would be unethical, and that if an employer was a council member and found to have "stolen" an employee from another firm, they could be kicked off the council, under the ethics guidelines.

Governmental employees were discussed being included within the guidelines for "stealing" employees. Some governmental agencies say that it is prohibited for employees to work on projects for 2 years.

It was decided that we would start a thread on the website regarding this issue for discussion with membership.

VII Next meeting

- Wade would like to have teleconferences between our regularly scheduled meetings, to keep us on top of the goals we are trying to accomplish.
- We will have a teleconference on August 1, 2006.
- September – October we will meet at the Region 5 fall forum in Chicago.
- February 2007 – we will meet at the PRES in Dallas, Texas.
- April 30 – May 3rd – AASHTO meeting.

- June 2007 – Sacramento IRWA Annual Conference
- Captive, article for newsletters and update on February meeting.

VIII New Business (continued)

Insurance Captive update from Ray. Ray's contact, Mark Bashura thinks that we should wait 5 years to have increased membership and premiums in order for the Captive to work.

Carol Bellinger of OR Colan and her husband have a captive. She would like to have her husband present it to us, and give us a second opinion if it is possible or not. We decided that Carol would report to us by the August teleconference to see if we should have her husband present something to us in September in Chicago.

There was a discussion on membership fee. Should it be reduced this year? After discussion, the decision was made to leave the membership dues at the same rate for this year.

Wade discussed changing the name of the council to National Right of Way Consultant's Council, NRCC.

It was discussed that perhaps we could introduce the idea of the council being national.

After discussion, we decided to table it to the next meeting. Wade would post a discussion thread on the website for the general membership.

We thought of submitting newsletter articles to each chapter so we can introduce the council. Then perhaps we would pay to have board members to attend regional meetings throughout the country.

There was discussion on the licensing issue. Will the board take on this issue? There was discussion about presenting a white paper to Faith (IEC), and find out if there is an interest for them to take this on.

IX Adjournment

- Meeting was Adjourned at 12:25pm