

**ROWCC Board Meeting
Austin, Texas
IRWA Annual Conference
June 23, 2008**

Attendees:

D. Wade Brown
Denise Lucas
Ray Armstrong
Mark Bilyeu
Daryl Knobbe
Missy Wurtz
Lisa Harrison
Jim Overcamp
Ben Ward
Joe Coates
Kerry Malone
Tim
Joe Earls
Rebecca Thompson

Meeting commenced at 10:23 am

Treasurer Report

In bank 19,508.35
Balance \$20,008.35
See attached Treasurer report.
2008 membership invoices to be mailed July 1, 2008

Ben Ward moved, Missy second, approved.

Meeting Minutes approval

- September , 2007
- February 2008 June 18, 2007 Board meeting at IRWA Conference, Sacramento, CA

Website

Annual invoice has been paid, access has been restored
No outstanding membership application
Users are now automatically approved unless they are determined to be a consultant and not an user.

Introductions of members and guests

Wade Brown, Lisa Harrison, Charlie Davis, Ben Ward and Mark Bilyeu gave a brief overview of the Council to the guests.

Elections

Lisa Harrison, Norris Smith and Rebecca Thompson were elected to the Board.

Board position elections

Website Ray Armstrong, Secretary – Missy Wurtz, Treasurer – Denise Lucas, Vice Chair - Wade Brown, Chair – Lisa Harrison

Motion to Ben Ward, Mark Bilyeu second

PRES – Attendance by Council representative in Washington July 21, 2008.

Lisa Harrison stated that the evaluations of the 2008 PRES stated too many sessions were held and the limited number of attendees could not attend enough sessions.

Lisa Harrison will be the ROWCC representative. The discussion topics will be given to Lisa from the Board and general members.

Ben Ward gave a brief description of his participation in the FHWA International Scan.

Where is the Council going?

Guest - pick one goal, work on it and report on its success.

General discussion about how we handle the insurance and the success of member firms who reduced their premiums for errors and omission insurance.

Contracts – how to get clauses in contract to protect their firms

Ray said the website has the ability to post issues in the discussion forums.

Lisa stated that we had high expectations of the website and the membership did not grab the concept as high as expected. We need to step back and go to some grass roots promotion of the Council. Need to focus more our basic marketing efforts.

Charlie Davis said that we need to take advantage of the opportunities to promote the organization at the local chapter level.

Mark Bilyeu said that all of us have companies to run. Being on the Board takes a full time. He suggested that the Council hire a part time ROW professional to help market the Council.

Kerry Malone stated that firms need to take down the barriers to interfacing with each other.

Lisa stated she has realized intangible benefits by being a member of the Council. She has built relationship with member firms she would have never would have approached.

Joe Earls the same parties at the meetings the last couple. He suggested a small ad in the ROW magazine. Let the general public know our mission statement and who we are as an organization.

Motion to approve minutes by Kerry, second by Ray. Motion was approved.

Adjourned 11:40 pm.