

## **Right of Way Consultants Council**

### Board Meeting

Charleston Civic Center, Charleston, WV

June 22, 2013

The meeting was called to order by Faith Roland, Board Chair at 12:05 PM. Board members present were Faith Roland, Kerry Malone, Jerry Colburn, and Charlie Davis. Jim Walker was also in attendance, as well as Brent Leftwich.

Faith did roll call and introductions.

### Minutes

In the absence of a quorum approval of the May 10, 2013 minutes was deferred until the next board meeting.

### Treasurers Report

The treasurers report was discussed and will be reviewed at the membership meeting.

### Nominations

Jim reported that a majority of the membership has elected Trent Olgesby as a Board Member.

### Bylaws Revision

A list of possible changes was discussed and options were considered to be incorporated into the revised Bylaws. Jim will make the discussed revisions to the Bylaws and make them available to the Board for comment and then to the membership for voting approval as specified in the Bylaws.

### Affiliate Membership

A nonvoting category will be established for vendors and a separate category for government entities. Dues will be set by the Board of Directors.

### Dues Collection

New member dues and renewals will be accomplished via the new website using PayPal. Jim will work with Charlie and Alla on the needed documents.

### Bookkeeping Transition

Jim will work with Charlie and Alla on documents needed to transition the bookkeeping to the ROWCC office.

### Website

Jim passed out a proposed Website redesign along with talking points for Board review. Board members will answer the questions and Jim will compile the information for the redesign.

### Member renewal

Jim will design a certification feature on the dues page of the website that will allow new and existing members to certify that they are in compliance with membership requirements prior to joining/renewal.

Newsletter

A discussion of content was led by Charlie. Jim will solicit content and work with Kathy Walker on the design.

The meeting adjourned at 2:55 PM.

Minutes respectfully submitted,

Jim Walker